

JOLLY ARCHERS OF HOUGHTON & WYTON

Guidelines for the funding of Coaching Development

1. Jolly Archers supports and encourages its members to gain coaching qualifications in order to raise the level of coaching support within the club.
2. If members wish to qualify at any level entirely at their own expense the club will be as supportive as possible.
3. These guidelines only apply where a club member asks the club for financial support.
4. The club will normally consider financial support when there
 - is a need for qualified coaches as indicated by a fall in the coach/member ratio to below 1 to 20.
 - are sufficient funds.
 - are sufficient appropriately-qualified applicants.
5. Under normal circumstances, where alternative funding streams are not available, the maximum contribution from club funds will be 50% of the course fees. (including associated expenses)
6. The qualifying criteria to be applied to members applying for support are shown below.
7. The club, acting through the committee, does of course retain the ability to modify the guidelines as circumstances change.

Qualifying Criteria

The club committee has a duty to ensure that members' fees are spent wisely. The committee will therefore apply a number of criteria to applicants for funding. The normal qualifying criteria for funding for each coaching level will be as follows:

Level 1: a minimum of

- Two years club membership
- Possession of a Second Class in any of the recognised bow types
- A history of volunteering in support of club activities

Level 2: a minimum of

- Three years club membership
- One year's experience as a Level 1 coach
- A history of coaching involvement within the club
- A history of volunteering in support of other club activities

Level 3: a minimum of

- Five year's archery GB membership including 2 years' club membership
- Two year's experience as a Level 2 coach
- A history of coaching involvement at the appropriate level within the club
- A history of volunteering in support of other club activities

Applications for coaching funding support

1. Application should be timed to permit the committee or its nominees to consider it in good time before the course application closure date.
2. Applications for funding should normally be made before applying for the course, although it is recognised that this is not always possible. However, acceptance onto a coaching course cannot guarantee that club funding will automatically follow.
3. Each application will be considered formally by the committee and its decision will be recorded in the minutes.
4. Committee members who apply for funding support will not participate in any committee discussion or decision-making related to their application.
5. To avoid causing embarrassment, unsuccessful applicants will not be named in the minutes.
6. Applicants will be informed of the reasons for the committee's decisions.
7. Release of club funds will be conditional on successful completion of the course.

Application Form for Coach Education Funding

Applicant's Name	
Years' Membership of Club	
Years in Archery	
Current Coach Level and Qualification Year (if appropriate)	
Proposed Course (if known)	
Location	
Course Fee	
Start Date	
Have you been accepted for the course?*	
Involvement in Jolly Archers Please outline below your volunteering input to the club, e.g. committee membership, coaching input (if relevant), help at have-a-goes, tournaments etc. Continue on a separate sheet if necessary.	

Declaration

If this application for club financial support is successful, I undertake to participate fully in the club coaching activities. I understand that, provision of club financial support is at the discretion of the committee and that, should I not participate in the coaching activities of the club I may be asked to repay these funds to the Club.

Signed

Date